

**Town of Estancia**  
**Regular Meeting of the Board of Trustees**

**Monday, June 19, 2023 6:15pm**

**Municipal Building, 513 Williams Avenue, Estancia, NM 87016**

**Minutes**

Topic: Town of Estancia Board of Trustees Meeting  
Time: Jun 19, 2023 06:15 PM Mountain Time (US and Canada)  
Join Zoom Meeting  
<https://us06web.zoom.us/j/82892697018?pwd=TGg1eG9hSmVpMDV0cTgwQjhiY2hoZz09>  
Meeting ID: 828 9269 7018  
Passcode: 639437  
Find your local number: <https://us06web.zoom.us/u/keqGTK2RAY>

**Invocation and Pledge of Allegiance**

**The meeting was called to order at 6:20pm and Roll Call was taken:**

**Trustee Lovato – Present**  
**Trustee Sedillo – Present**  
**Trustee Chavez – Present**  
**Trustee Hall – Present**  
**Mayor Dial – Present**

**1.0 Approval/Disapproval of Agenda – Action Item**

Mayor Dial requested that agenda item 10 be heard after item 7.

**ACTION TAKEN:** Trustee Sedillo made a motion to approve the June 19, 2023 Regular Meeting agenda as amended above. Trustee Chavez seconded the motion. All in favor. **MOTION CARRIED**

**2.0 Approval of the June 5, 2023 Regular Meeting minutes – Action Item**

**ACTION TAKEN:** Trustee Hall made a motion to approve the June 5, 2023 Regular Meeting minutes as written. Trustee Sedillo seconded the motion. All in favor. **MOTION CARRIED**

**3.0 Discussion/Approval of the June 19, 2023 Bill List – Action Item**

**ACTION TAKEN:** Trustee Sedillo made a motion to approve the June 19, 2023 Bill List. Trustee Hall seconded the motion. All in favor. **MOTION CARRIED**

**No Public Comment**

**Old Business**

**4.0 Selection of Solid Waste Service Provider – Action Item**

The Town of Estancia put out an RFP for a new Solid Waste Service Provider. Universal Waste Systems submitted a proposal within the designated time frame. Mayor Dial and Clerk Jones negotiated with Universal Waste Systems and came up with service fees that will work for both the Town and Universal. The fees will be 10% higher than what the Town is paying now, but Clerk Jones said that the Town could absorb the increase without having to pass it on to our residents; our fees to our residents can remain on our current schedule. We will increase our fees by 3% in August, as we do each year per our ordinance. Ms. Rheganne Vaughn from Universal was in attendance to answer any questions. The Board thanked Universal for negotiating the fees down from a 20% increase to 10%. The contract will be for 5 years, will the option of an additional 5 years. **ACTION TAKEN:** Trustee Hall made a motion to award the contract to Universal Waste Systems, Inc. Trustee Lovato seconded the motion. All in favor. **MOTION CARRIED**

- 5.0 Discussion and Possible Action – Approval of the hiring of the YCC Crew and Supervisor – Possible Action Item** Clerk Jones told the Board that Deputy Clerk Roy Hubbard would be overseeing this summer’s project. Clerk Jones said that interviews were conducted for the YCC crew and Supervisor. She is requesting approval to hire 4 Youth and 1 Supervisor for the YCC project. **ACTION TAKEN:** Trustee Lovato made a motion to approve the hiring of 4 Youth and 1 Supervisor for the YCC project. Trustee Chavez seconded the motion. All in favor. **MOTION CARRIED**
- 6.0 Discussion/Approval of MOU between the Town of Estancia and Torrance County for EMS Services- Action Item** EMS Supervisor Jonathan Barela presented the new proposed MOU between the Town of Estancia and Torrance County for EMS Services. The Board reviewed the MOU and looked at a map that would more specifically show the coverage area. **ACTION TAKEN:** Trustee Sedillo made a motion with the amendment to the address of the Town of Estancia on page 1 to **P.O. BOX 166, ESTANCIA, NM 87016** and to approve the MOU between the Town of Estancia and Torrance County for EMS services as presented to capture the service area for the intersection of US60 and Hwy 41, intersection Hwy55 and 337, intersection Hwy 41 and Clements Rd, and intersection Howell Rd and Lucy Rd. to form a rectangle with these points. Trustee Hall seconded the motion. All in favor. **MOTION CARRIED**
- 7.0 Discussion and Possible Action concerning the property located at 515 Iverness- Discussion/Possible Action** Mayor Dial gave a quick update on the status of this property. He said that the landowner has agreed to build a fence in their backyard and improvement has been made to the trailer next door. The Board will revisit this item at the next regular meeting. They will recommend giving the homeowner a deadline of 60 days to completely clean up the property before legal action is taken. **ACTION TAKEN:** Trustee Lovato made a motion to TABLE this item. Trustee Hall seconded the motion. All in favor. **ITEM TABLED**

**New Business**

- 10.0 Approval of William Brockman to the position of Volunteer Firefighter- Action Item** **ACTION TAKEN:** Trustee Sedillo made a motion to approve William Brockman to the position of Volunteer Firefighter. Trustee Lovato seconded the motion. All in favor. **MOTION CARRIED**
- 8.0 Discussion/Approval of annual pay increases for staff- Discussion/Possible Action** The Board carefully reviewed each monetary increase scenario. After discussion and review a motion was made. **ACTION TAKEN:** Trustee Hall made a motion to approve a \$3.00 per hour increase for every employee and a \$50.00 increase to the monthly stipend for Volunteer Fire Chief Wolonsky and EMS Supervisor Jonathan Barela beginning July 3, 2023. Trustee Sedillo seconded the motion. All in favor. **MOTION CARRIED**
- 9.0 Approval of Resolution 2023-10 ACCEPTANCE AND APPROVAL OF THE TOWN OF ESTANCIA CAPITAL ASSET LISTING, INVENTORY LISTING, AND DEPRECIATION SCHEDULE- Action Item Roll Call Vote** **ACTION TAKEN:** Trustee Hall made a motion to approve Resolution 2023-10 ACCEPTANCE AND APPROVAL OF THE TOWN OF ESTANCIA CAPITAL ASSET LISTING, INVENTORY LISTING, AND DEPRECIATION SCHEDULE. Trustee Lovato seconded the motion. ROLL CALL VOTE: Trustee Lovato – Yes, Trustee Sedillo – Yes, Trustee Chavez – For, Trustee Hall- Yes. **MOTION CARRIED**
- 11.0 Discussion of July 4<sup>th</sup> activities – Discussion Only** Clerk Jones said she wanted to quickly recap the activities scheduled for July 4<sup>th</sup>. There will be a fishing derby, a DJ, a bike parade and fireworks at dusk! And the pool will be open from 12:00 to 5:00pm that day. Highland street will be reduced to a One-Way that day; signage will be provided. There will be a designated area for residents to set off fireworks and additional port-a- potties will be provided for that day. **NO ACTION, INFORMATION ONLY**



**12.0 Executive Session- As per Motion and Roll Call Vote- Pursuant to NMSA 1978 10-15-1 Sections (H)(2) personnel.**

**ACTION TAKEN:** Trustee Hall made a motion to go into Executive Session, Pursuant to NMSA 1978 10-15-1 Sections (H)(2) to discuss the Personnel. Trustee Sedillo seconded the motion. ROLL CALL VOTE: Trustee Lovato – Yes, Trustee Sedillo – Yes, Trustee Chavez – For, Trustee Hall- Yes. **MOTION CARRIED**

Executive Session began at 7:57 pm.

Return to Regular Session. **ACTION TAKEN:** Trustee Lovato made a motion to return to Regular Session, stating that the only item discussed in Executive Session was the item listed on the agenda, and no action was taken. Trustee Hall seconded the motion. All in favor. **MOTION CARRIED**

Regular Session reconvened at 8:19 pm

**13.0 Mayor/Council:**

**Trustee Hall** had no update for this meeting.

**Trustee Chavez** said that the pool is awesome this summer!

**Trustee Lovato** said that he is still waiting on our architect for more information concerning the new baseball field. He said he is, "On Cloud 9" after last week's American Legion Youth Corp Camp. 20 kids participated and everything was awesome!! He thanked Mayor Dial and Trustee Sedillo for this help and said it was amazing!

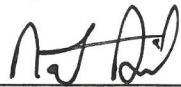
**Trustee Sedillo** asked about replacing the volleyball net at the park and if work could be done to soften up the sand court.

**Mayor Dial** said he will begin researching the possibility of the Town selling its non-potable water. This could become a new revenue source. He also told the Board about an invoice that the Town recently received from the State. The State is billing municipalities in an attempt to cover prior-year deficits in the health benefits fund. The NMML believes that these deficits are the result of years of mismanagement of the fund and are not the responsibility of the member entities. We will not pay this invoice and have joined with the league to fight this.

**Adjournment**

Trustee Hall made a motion to adjourn the meeting. Trustee Sedillo seconded the motion. All in favor. **MOTION CARRIED**

The meeting adjourned at 8:46 pm.

Approved: 

Date: 7/5/2023

Attest: 

Date: 7/5/2023